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Fourteenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Eleventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region

Montego Bay, Jamaica, 6-9 October 2010

PROVISIONAL ANNOTATED AGENDA

1. The Fourteenth Intergovernmental Meeting (IGM) on the Action Plan for the Caribbean Environment Programme and Eleventh Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region is convened 6-9 October 2010 in Montego Bay, Jamaica.
2. This Meeting proposes to review the achievements of the Caribbean Environment Programme during the 2008-2009 Biennium and to approve the Workplan of the CEP for the 2010-2011 Biennium.
3. The Secretariat, on behalf of the CEP Governments and Contracting Parties to the Cartagena Convention, has convened the Meeting to:
 - Evaluate the projects and activities implemented within the framework of the Caribbean Environment Programme during the period 2008-2009;
 - Review the progress made in the implementation of the Decisions of the Thirteenth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Tenth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region, St John's, Antigua & Barbuda, 9-12 September 2008;
 - Review and take action, as appropriate, on the Decisions of the Sixth Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region, 5 October 2010;
 - Review the recommendations of and take action, as appropriate, on the Report of the Fifth Meeting of the Interim Scientific, Technical and Advisory Committee (ISTAC) to the Protocol Concerning Pollution from Land-Based Sources and Activities, Panama City, Panama, 24-28 May 2010;

For reasons of economy and the environment, Delegates are kindly requested to bring their copies of the Working and Information documents to the Meeting, and not to request additional copies.

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- Review the recommendations of and take action, as appropriate, on the Report of the Fifth Meeting of the Steering Committee to the Protocol Concerning Cooperation in Combating Oil Spills in the Wider Caribbean Region, Willemstad, Curacao, 11-12 May 2010;
 - Review and adopt the Rules of Procedure and Financial Rules for the Caribbean Environment Programme;
 - Review and adopt the Workplan and Budget for CEP for the 2010-2011 Biennium, including those of the Regional Activity Centres; and
 - Decide on the composition of the Monitoring Committee and the Bureau of Contracting Parties for the 2010-2011 period.
4. National focal points or their designated representatives of all States and Territories participating in the Caribbean Environment Programme and the Commission of the European Union are invited to attend the Meeting. Other states that have demonstrated concern for the protection of the marine environment of the Wider Caribbean Region, UN and non-UN regional and international organizations, NGOs, donors and private sector representatives participating or interested in the Caribbean Environment Programme are also invited to attend the Meeting as observers. Regional and international experts may also be invited to make special presentations to the Meeting.

Agenda Item 1: Opening of the Meeting

5. The Meeting will be opened on **Wednesday, 6 October 2010 at 9:00 a.m.** Opening statements will be made by Nelson Andrade Colmenares, the Coordinator of the Caribbean Environment Programme and Secretariat of the Cartagena Convention. A representative of the Government of Jamaica will provide welcome remarks.

Agenda Item 2: Organisation of the Meeting

(a) Rules of Procedure

6. The Rules of Procedure of the Governing Council of UNEP (**UNEP/GC/3/Rev.3**) will apply *mutatis mutandis*, for the conduct of the Meeting.

(b) Election of Officers

7. The Meeting shall elect from amongst its participants the following officers: the Chairperson, three Vice-Chairpersons and a Rapporteur. These officers will form the Bureau of Contracting Parties for the period until the Fifteenth Intergovernmental Meeting on the Action Plan and Twelfth Meeting of the Contracting Parties to the Cartagena Convention is convened. The President of the Bureau shall also serve as Chairperson of the Monitoring Committee.

Action:

- **The Meeting is being asked to approve by acclamation the members of the Bureau.**

(c) Organisation of Work

8. English, French and Spanish will be the working languages of the Meeting. Simultaneous interpretation in these languages will be provided by the Secretariat for the plenary sessions. The working documents of the Meeting will be available in all working languages. The Meeting will also adopt its hours of work and such other arrangements of a procedural or organizational nature as may be deemed necessary.

Action:

- **The Meeting is being asked to adopt the hours of work and other procedural and organizational matters.**

Agenda Item 3: Adoption of the Agenda

9. The Meeting will consider the Provisional Agenda that has been circulated by the Secretariat as document **UNEP (DEPI)/CAR IG.30/1**, and introduce such changes as it deems appropriate.

Action:

- **The Meeting is being asked to (a) note any amendments proposed to the Agenda by IGM Delegates (if any); and (b) adopt the Agenda as presented or as amended.**

Agenda Item 4: Report of the Chairperson of the Monitoring Committee and President of the Bureau of Contracting Parties

10. The outgoing Chairperson of the Monitoring Committee and the President of the Bureau of Contracting Parties, who is one and the same, from the Government of Antigua and Barbuda will present their Report of the 2008-2009 Biennium as contained in document **UNEP (DEPI)/CAR IG.30/INF.3**.

Action:

- **The Meeting is being invited to make observations and comments on the Chairperson's Report.**

Agenda Item 5: Report of the Executive Director of the Cartagena Convention on the Implementation of the Caribbean Environment Programme (2008-2009)

11. The Secretariat will invite the Government of Colombia as depositary for the Cartagena Convention to provide the Meeting with a report on any ratifications and/or accession that took place during the 2008-2009 Biennium.
12. The Secretariat will present the Report of the Executive Secretary of the Cartagena Convention on the Implementation of the 2008-2009 Work Plan of the Caribbean Environment Programme as contained in document **UNEP (DEPI)/CAR IG.30/INF.4**. Emphasis will be placed on the response to the Decisions of the Thirteenth Intergovernmental and Tenth Meeting of the Contracting Parties (9-12 September, St John's, Antigua & Barbuda, 2008). Detailed presentations will also be done by the Secretariat on the work carried out by each subprogramme of the CEP.
13. In keeping with Decision VIII of the Twelfth IGM and Decision XII of the Thirteenth IGM on the update of CEP Technical Report # 33, Antonio Villalol, Director of RAC Cimab will present a report of progress made in this regard.

Actions:

- **The Meeting is being invited to make additional observations on the implementation of the CEP over the 2008-2009 Biennium and to ask for clarification on any aspect of the Report where necessary.**
- **The Meeting is also being invited to note the progress made with the update of CEP Technical Report No. 33 and to decide on further action as appropriate including possible adoption.**
- **The Meeting is further being invited to note the progress made with the development of the draft reporting template for the Cartagena Convention and its Protocols and to decide on further action as appropriate including possible adoption.**

Agenda Item 6: Report of the Chair of the Working Group on the Rules of Procedure and Financial Rules of the Caribbean Environment Programme

14. In keeping with Decision V of the Thirteenth IGM on the Open Intersessional Drafting Group established at the Eleventh IGM, the Chairperson will present the revised "Draft Rules of Procedure and Financial Rules for the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region (Cartagena Convention)" (**UNEP (DEPI)/CAR IG.30/4**).

15. Additionally, in keeping with Decision VI, the Government of Mexico will be invited to present its report as Chair of the Intersessional Working Group 6 on Draft Rule 24 of the Rules of Procedure for the Cartagena Convention.

Action:

- **The Meeting is being invited to: (a) make any amendments to the Draft Rules of Procedure and Financial Rules; and (b) adopt the Draft Rules of Procedure and Financial Rules as presented or as amended.**

Agenda Item 7: Workplan and Budget for the Caribbean Environment Programme for the 2010-2011 Biennium

16. The Secretariat will present the document **UNEP (DEPI)/CAR IG.30/3**, entitled “Draft Workplan and Budget for the Caribbean Environment Programme for the 2010-2011 Biennium”.
17. Additionally, Recommendations of the Fifth Steering Committee to the Protocol Concerning Cooperation in Combating Oil Spills in the Wider Caribbean Region, the Fifth Meeting of the Interim Scientific, Technical and Advisory Committee (ISTAC) to the Protocol Concerning Pollution from Land-Based Sources and Activities in the Wider Caribbean Region, and the Sixth Meeting of the Contracting Parties to the Protocol Concerning Specially Protected Areas and Wildlife (SPA) in the Wider Caribbean Region will also be presented for review and further action

Actions:

- **The Meeting is being invited to: (a) make additional comments on the 2010-2011 Workplan and Budget and (b) adopt the Workplan and Budget as presented or as amended by the Meeting.**
- **The Meeting is being invited to note the proposed project proposal on the development of a Caribbean Training, Research and Experimental Centre for Accidental Marine Pollution (CATREC) and decide on further action.**
- **The Meeting is being also invited to (a) adopt the Decisions of the Sixth Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPA), (b) approve the Recommendations of the Fifth Meeting of the Interim Scientific, Technical and Advisory Committee (ISTAC) to the Protocol Concerning Pollution from Land-Based Sources and Activities and (c) approve the Recommendations of the Fifth Meeting of the Steering Committee to the Protocol Concerning Cooperation in Combating Oil Spills in the Wider Caribbean Region and (d) endorse the Regional Strategy to Minimize the Transfer of Harmful Aquatic Organisms and Pathogens in Ships’ Ballast Water and Sediments.**
- **The Meeting is being further invited to agree on any further action or Decisions in response to the recommendations of the Meetings of the three Protocols to the Cartagena Convention.**

Agenda Item 8: Panel Discussion on Biodiversity: Providing Economic Value to the Wider Caribbean Through Ecosystem Services

18. Brief presentations from a panel of experts on ecosystem management in the Wider Caribbean will be followed by a general discussion on the potential for economic benefits through the preservation of biodiversity, and the contribution of ecosystem services to the protection of coastal and marine areas.

Action:

- **The Meeting will be invited to agree on any Decisions regarding the issues covered under the Panel.**

Agenda Item 9: Election of Members of the Monitoring Committee on the Action Plan for the Caribbean Environment Programme for 2010-2011

19. The Meeting will be invited to decide on the composition of the Monitoring Committee for the 2010-2011 period. Eight Governments will be elected to the membership of the Monitoring Committee, recalling that the President of the Bureau of Contracting Parties, elected under Agenda Item 2, will serve as the Chairperson of the Monitoring Committee and thus as the ninth member.

Action:

- **The Meeting is being invited to decide on the composition of the Monitoring Committee and the Bureau of Contracting Parties for the 2010-2011 period.**

Agenda Item 10: Other Business

20. The participants of the Meeting will be invited to raise any other matter not covered by the preceding Agenda items, but relevant to the scope of the Meeting. Invited observers may also be invited to make short presentations of relevance to the IGM.

Actions:

- **The Meeting is being invited to note the various interventions and to decide on appropriate follow up actions.**
- **The Meeting will be invited to set a date and venue for the Fifteenth Intergovernmental Meeting (IGM) on the Action Plan for the Caribbean Environment Programme and Twelfth Meeting of the Contracting Parties to the Cartagena Convention or to agree that arrangements will be determined based on future consultations by the Secretariat.**

Agenda Item 11: Adoption of the Report of the Meeting

21. The draft Report of the Meeting (**UNEP (DEPI)/CAR IG.30/6**) will be presented by the Rapporteur for the Meeting's review and adoption with amendments and corrections as appropriate.

Action:

- **The Meeting is being invited to: (a) adopt the Report including Decisions with amendments and corrections as appropriate and (b) agree on a period for submission of final comments and finalization of the Meeting Report.**

Agenda Item 12: Closure of the Meeting

22. Upon the conclusion of discussions on the preceding Agenda items, the Meeting will be brought to a close with statements by the Chairperson of the Meeting and the Executive Director of the Cartagena Convention. The Meeting is expected to close by 5:00 p.m. on 9 October 2010.