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Eleventh Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Eighth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region

Montego Bay, Jamaica, 28 September to 2 October 2004

PROVISIONAL ANNOTATED AGENDA

1. The Eleventh Intergovernmental Meeting (IGM) on the Action Plan for the Caribbean Environment Programme and Eight Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region is convened 28 September to 2 October 2004 in Montego Bay, Jamaica. This meeting proposes to review the achievements of the Caribbean Environment Programme (CEP) during the 2002-2003 biennium and to approve the plan of activities of the Caribbean Environment Programme (CEP) for the 2004-2005 biennium. The Secretariat, on behalf of the CEP Governments and Contracting Parties to the Cartagena Convention, convenes the Meeting to:
 - Evaluate the projects and activities implemented within the framework of the Caribbean Environment Programme during the period 2002-2003;
 - Review the progress made in the implementation of the decisions of the Tenth Intergovernmental Meeting and Seventh Meeting of the Contracting Parties, Montego Bay, 7-11 May 2002;
 - Review and take action, as appropriate, on the decisions of the Third Meeting of the Contracting Parties (COP) to the Protocol Concerning Specially Protected Areas and Wildlife (SPAW) in the Wider Caribbean Region, Montego Bay, Jamaica, 27 September 2004;
 - Review the recommendations of and take action as appropriate on the Report of the Second Meeting of the Interim Scientific, Technical and Advisory Committee (ISTAC) to the Protocol Concerning Pollution from Land-based Sources and Activities, Managua, Nicaragua, 12-16 May 2003;

- Review the Outline of Strategy for the Enhancing of the Caribbean Environment Programme within the Framework of the Regional Seas programmes and Sustainable Development for 2005-2009 approved at the Tenth Intergovernmental Meeting and Seventh Meeting of the Contracting Parties, Montego Bay, Jamaica, 7-11 May 2002 and further developed by the Secretariat;
 - Review and adopt, as appropriate, the recommendations of the open intersessional working group established at the 13th Meeting of the Monitoring Committee on the Rules of Procedure and Financial Rules for the Caribbean Environment Programme;
 - Review and adopt, as appropriate, the recommendations of the open intersessional working group established at the Tenth Intergovernmental Meeting and Seventh Meeting of the Contracting Parties, Montego Bay, Jamaica, 7-11 May 2002 on the guidelines for the operations of the Regional Activity Centres (RACs) and the Regional Activities Networks (RANs) of the Caribbean Environment Programme;
 - Review and take action, as appropriate, on the recommendations of the Eleventh Intergovernmental Meeting panel on the regional consultation process on the Barbados Programme of Action in preparation for Mauritius, 10-14 January 2005;
 - Review and take action, as appropriate, on the recommendations of the International Maritime Organization (IMO) regarding the Global Ballast Water Management Programme (GloBallast) and the future activities in the Wider Caribbean Region proposed under the GloBallast Partnerships initiative, as well as on the ratification of the International Convention for the Control and Management of Ships' Ballast Water and Sediments;
 - Review and adopt the Workplan and Budget for CEP for the 2004-2005 Biennium, including those of the Regional Activity Centres; and
 - Decide on the composition of the Monitoring Committee and the Bureau of Contracting Parties for the 2004 - 2005 period.
2. All States and Territories participating in the Caribbean Environment Programme and the Commission of the European Union are invited to attend the Meeting. Other States that have demonstrated concern for the protection of the marine environment of the Wider Caribbean Region, as well as UN and non-UN organizations participating or interested in the Caribbean Environment Programme, and private sector representatives are also invited to attend the Meeting as observers.

Agenda Item 1: Opening of the Meeting

3. The meeting will be opened on Tuesday, 28 September 2004 at 9:30 a.m. by the Executive Director of UNEP or his representative.

Agenda Item 2: Organisation of the Meeting

(a) Rules of Procedure

4. The Rules of Procedure of the Governing Council of UNEP (UNEP/GC/3/Rev.3) will apply mutatis mutandis, for the conduct of the Meeting.

(b) Election of Officers

5. The Meeting shall proceed to elect from amongst its participants the following officers: the Chairperson, three Vice-Chairpersons and a Rapporteur. These officers will form the Bureau of Contracting Parties for the period until the Twelfth Intergovernmental Meeting on the Action Plan for the Caribbean Environment Programme and Ninth Meeting of the Contracting Parties to the Convention for the Protection and Development of the Marine Environment of the Wider Caribbean Region is convened. The President of the Bureau shall also serve as Chairman of the Monitoring Committee.

(c) Organization of Work

6. English, French and Spanish will be the working languages of the Meeting. Simultaneous interpretation in these languages will be provided by the Secretariat for the plenary sessions. The working documents of the Meeting will be available in all working languages.

Agenda Item 3: Adoption of the Agenda

7. The provisional agenda, proposed in document UNEP(DEC)/CAR IG.24/1, subject to changes introduced by the Meeting at its adoption, is intended to focus the Meeting's attention on the most important issues expected to be considered.

Agenda Item 4: Report of the Chairperson of the Monitoring Committee and President of the Bureau of Contracting Parties

8. The outgoing Chairperson of the Monitoring Committee and the President of the Bureau of Contracting Parties, who is one and the same, will present his report of the 2002-2003 biennium as contained in document UNEP(DEC)/CAR IG.24/INF.3. The Meeting will be invited to make observations and comments on the Chairperson's report.

Agenda Item 5: Report of the Executive Director of UNEP on the Implementation of the Caribbean Environment Programme (2002-2003)

9. The Secretariat will present the Report of the Executive Director of UNEP on the Implementation of the Caribbean Environment Programme as contained in document UNEP(DEC)/CAR IG.24/INF.4. Emphasis will be placed on the response to the decisions of the Tenth Intergovernmental and Seventh Contracting Parties Meeting (Montego Bay, Jamaica, 7-11 May 2002) as contained in document UNEP(DEC)/CAR IG.22/8 as well as decisions and recommendations of other CEP meetings convened during the 2002-2003 biennium. Detailed presentations will also be done by the Secretariat on the work carried out by each subprogramme of the CEP. The Meeting will be invited to make additional observations on the implementation of the CEP over the 2002-2003 biennium and to ask for clarification on any aspect of the Report where necessary. As appropriate, the Meeting will be asked to adopt or take note of the various CEP Meeting reports presented.

Agenda Item 6: Report of the Government of Jamaica on the Host Agreement with UNEP

10. The Chairman will invite the Government of Jamaica to report on the status of the Host Agreement with UNEP for the Secretariat of the Caribbean Environment Programme as

contained in document UNEP(DEC)/CAR IG.24/INF.5. The Meeting will be invited to review and discuss the document and decide on further action.

Agenda Item 7: Strategy for the Sustainable Development of the Caribbean Environment Programme 2005-2009

11. The Chairman will invite the Secretariat to present the document UNEP(DEC)/CAR IG.24/3, entitled "Strategy for the Sustainable Development of the Caribbean Environment Programme 2005-2009". Decision I of the Tenth IGM endorsed the Strategy for the Development of the Caribbean Environment Programme 2002-2006 and requested that the Secretariat publish a final document reflecting the inputs and results of the discussions held at the Tenth IGM. In light of various recent initiatives such as the Plan of Implementation of the World Summit on Sustainable Development, the UNEP Strategy for the Regional Seas Programme and the 10 years review of the Barbados Programme of Action for SIDS, the Secretariat has prepared an important update to the Strategy endorsed by the Tenth IGM, to bring the five-year strategy document much more in line with global and regional orientations in the management of regional seas. The Meeting will then be invited to review and discuss the document and decide on its adoption.

Agenda Item 8: Rules of Procedure and Financial Rules of the Caribbean Environment Programme

12. In keeping with Decision VIII of the Tenth IGM on the continuity of the open intersessional drafting group established at the 13th Meeting of the Monitoring Committee, the Chairman will ask the Government of the United States of America to present the "Discussion Paper for the Open Intersessional Drafting Group on the Rules of Procedure for the Caribbean Environment Programme, Financial Rules for the Cartagena Convention and the Caribbean Environment Programme, and Terms of Reference for the Caribbean Trust Fund" (UNEP(DEC)/CAR IG.24/INF.6). The Meeting will be invited to make any relevant and corresponding changes to UNEP(DEC)/CAR IG.24/INF.6 and decide on further action.

Agenda Item 9: Guidelines for the operations of the Regional Activity Centres (RACs) and the Regional Activities Networks (RANs) of the Caribbean Environment Programme

13. Following Decision II of the Tenth IGM establishing an open intersessional working group reporting to the Eleventh IGM to review and revise the guidelines for the operations of RACs and RANs, the Chairman will invite the Government of Saint Lucia to present the document "Results and recommendations of the Open Intersessional Drafting Group on the Guidelines for the operations of the Regional Activity Centres (RACs) and the Regional Activities Networks (RANs) of the Caribbean Environment Programme" (UNEP(DEC)/CAR IG.24/INF.7). The Meeting will also be invited to review and discuss the document and decide on further action.

Agenda Item 10: Panel on the Regional Consultation Process of the Barbados Programme of Action in Preparation for Mauritius, 10-14 January 2005

14. The Meeting will be invited to review and discuss the Caribbean SIDS position towards the International Meeting for Full and Comprehensive Review of the Programme of Action for the Sustainable Development of SIDS (Mauritius, January 2005) and the role of UNEP, taking into account the Agenda 21 highlights of the SIDS vulnerabilities and noting the preparatory process for Mauritius 2005, including the outputs of the Caribbean Preparatory Meeting, as well as recalling the Decisions of UNEP Governing Council 22/13 of February 2003 which call for the strengthening of the institutional capacity of SIDS and of UNEP Governing Council SS.VIII/2 of March 2004 on SIDS which requests UNEP Executive Director to prepare a report on the outcome of the international meeting for the Governing Council at its next session and to review it in the context of the United Nations Environment Forum.
15. To facilitate this discussion, the Chairman will invite a panel of Experts to present institutional perspectives and the status of the preparatory process. Representatives from ECLAC and UNEP will form the panel and bring the Meeting up-to-date on the process and provide information on the next steps. They will discuss the main constraints faced by the Caribbean SIDS in the process and highlight possible actions to consolidate the preparatory process before the Mauritius Meeting of 10-14 January 2005. The Meeting will be invited to consider actions for the Caribbean Environment Programme related to the Programme of Action which may emerge from Mauritius.

Agenda Item 11: Ballast Water Management and Future Activities in the Wider Caribbean Region

16. Invasive species in general have been identified as the second greatest threat to global biodiversity after habitat destruction. Marine invasives are one of the four greatest threats to the world's oceans, along with marine pollution, over-fishing and habitat destruction. To address this global problem, member States of the International Maritime Organization (IMO) recently adopted a new international Convention in ballast water management, and IMO is now working to ensure a rapid entry-into-force and implementation of the new Convention. The Meeting will be invited to review the document "Ballast water management and future activities in the Wider Caribbean Region" (UNEP(DEC)/CAR IG.24/INF.8) to be presented by an expert from the IMO and take action as appropriate on the recommendations of the IMO GloBallast Programme and on the Convention for the Control and Management of Ships' Ballast Water and Sediments.

Agenda Item 12: Workplan and Budget for the Caribbean Environment Programme for the 2004-2005 Biennium

17. The Secretariat will present the document UNEP(DEC)/CAR IG.24/4, entitled "Draft Workplan and Budget for the Caribbean Environment Programme for the 2004-2005 Biennium" after which the Meeting will be invited to comment on the document for its adoption.

Agenda Item 13: Election of Members of the Monitoring Committee on the Action Plan for

the Caribbean Environment Programme for 2004-2005

18. The Meeting will be invited to decide on the composition of the Monitoring Committee for the 2004-2005 period. Eight Governments will be elected to the membership of the Monitoring Committee, recalling that the President of the Bureau of Contracting Parties, elected under Agenda Item 2, will serve as the Chairman of the Monitoring Committee and thus as the ninth member.

Agenda Item 14: Other Business

19. The participants of the Meeting will be invited to raise any other matter not covered by the preceding agenda items, but relevant to the scope of the Meeting.

Agenda Item 15: Adoption of the Report of the Meeting

20. The draft report of the Meeting (UNEP(DEC)/CAR IG.24/5) will be presented by the Rapporteur for the Meeting's review and adoption with amendments and corrections as appropriate.

Agenda Item 16: Closure of the Meeting

21. The Chairperson of the Meeting and the Secretariat are expected to close the Meeting by 5:00 p.m. on 2 October 2004.

Side Events

The Meeting will be invited to attend various side events (schedule to be communicated at a later date). The side events will take the form of a luncheon, exhibition, sponsored cocktail or other as follows:

- *Launch of the Caribbean Ecoregional Planning Project by The Nature Conservancy (TNC):* To be completed in the summer of 2004, the Ecoregional Planning Project offers an important source of new information on key biodiversity areas at the national and regional levels for the Caribbean. TNC will launch the report in the Caribbean at the Eleventh IGM and will display the methodologies and results and invite the delegations to discuss applications for their specific countries, as well as propose means of dissemination to facilitate the use of the results of the project for decision-making in environmental management.
- *Caribbean launch of the regional Reefs@Risk report by the World Resources Institute (WRI):* Second in a series regional studies on land-based threats to coral reefs, the Caribbean Reefs@Risk report will be launched in the Caribbean at the Eleventh IGM. The report is part of the ICRAN activities in the Caribbean and SPAW workplan for 2002-2003. It is the result of a large regional consultation process and brings a new level of knowledge on the status of and threats to coral reefs, based on scientific models and in-depth calibration and validation.

Reefs@Risk is also a model of inter-agency collaboration under the umbrella of ICRAN and SPAW.

- *CEP's support to Construction Resource and Development Centre (CRDC, Jamaica) for the sanitation plan of Whitehorses, Pamphret and Botany Bay, Jamaica:* In collaboration with USAID/Jamaica, UNEP-CAR/RCU is supporting the CRDC in the construction of sanitation systems for single families or groups of families in the Parish of Saint Thomas in Jamaica. CRDC will present the progress of the project and the process that facilitate the stakeholders' involvement to ensure the sustainability of the project. Part of the AMEP workprogramme for 2004-2005, it is hoped that this initiative will provide many lessons learnt for the implementation of the LBS Protocol and develop the capabilities of UNEP-CAR/RCU to implement projects at the local level and replicate them in the Wider Caribbean Region.
